

*CP May*

TOWN OF ORLEANS  
TOWN CLERKS OFFICE

**Architectural Review Committee  
June 24, 2010**

10 JUL 23 AM 10:49

Present: John Kelsey, Carolyn Dowd, Cynthia May, Will Joy, Pat  
Fallender, Gerry Davies

Absent: David Dunford

Also Present: Ada George, Recording Secretary

John introduced Charles Renfro. Mr. Renfro may be interested in becoming a committee member and will be observing tonight's meeting.

Meeting called to order at 6:30p.m.

**Enterprise Rent A Car**, 25 Canal Road. Represented by Carol Bugbee. Proposes to replace existing signs 2' x 10' – green and white background, white lettering. To be attached to existing frame. Vinyl decals on top of windows – colors – black, green, dark green and white – 8" x 6' ½". Will use existing down lighting. **Will made a motion to approve as submitted. Carolyn seconded and the vote was 5-0-0.**

**Carpets of Cape Cod**, 130 Route 6A. Represented by Mike Cote. Proposes sign for rear of building. White background, blue lettering/border; red lettering; 24" x 60". **Cynthia made a motion to approve as submitted. Carolyn seconded and the vote was 5-0-0.**

**OLD/NEW BUSINESS**

**Pat made a motion to approve the amended minutes of the May 27, 2010 meeting. Cynthia seconded and the vote was 5-0-0.**

Discussion of the Open Meeting Law changes and its effect on walk-in applicants. A change to the ARC Application will note if applicant is not on agenda a preliminary review will be done. Recording secretary will amend the ARC application.

John made a motion to consider Gerry Davies as the next chair. John's chairman duties expire on June 30, 2010. **Will made a motion to approve Gerry as the next chairman. Carolyn seconded and the vote was 5-0-0. .**

Gerry asked John Kelsey to consider becoming vice-chair. **Cynthia made a motion to approve John as the vice-chair. Pat seconded and the vote was 5-0-0.**

**Pat made a motion to have Carolyn Dowd continue as ARC secretary. Cynthia seconded and the vote was 5-0-0.**

**A P P R O V E D**  
ARCHITECTURAL REVIEW COMM.  
*gd/KS*  
CHAIRMAN

A discussion ensued regarding signs that were originally approved by the ARC and later changed without going before the committee. Two examples were cited. The **Last Stop Deli** did shorten their sign to conform to the by-law. However an espresso cup was added on the side of the sign.

The **Sinclair House** has added four signs (attached) to the main sign. Main sign had been approved but additional signs have not gone before the committee. With added signs it increases the sign size by 120%. A formal complaint will be filed with the Building Commissioner.

Gerry will follow-up with the Building Commissioner, Brian Harrison, regarding the Hess sign. Mr. Harrison had written them twice to have them prove the former sign was pre-existing, non-conforming. The sign is now internally lit which is against the by-law.

Meeting adjourned at 7:30p.m.

Respectfully submitted,  
Ada George  
Recording Secretary